



Ref. No.: SRNBDC/EOC/2025-26/002

Date: 08-07-2025

CONSTITUTION OF EQUAL OPPORTUNITY CELL (EOC)

1. Preamble

In compliance with the guidelines issued by the All India Council for Technical Education (AICTE) and the directives of the Government of India to ensure equity, social justice, and inclusive education in higher educational institutions, Sri Rachapudy Nagabhushanam Degree & PG College, Badvel hereby constitutes the Equal Opportunity Cell (EOC).

The Cell shall function to safeguard the interests of students belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Classes (OBC), minorities, women, and persons with disabilities (Divyangjan), ensuring equal access to opportunities in academic and co-curricular activities.

2. Objectives

The Equal Opportunity Cell shall:

1. Promote equality and inclusiveness in the institution.
2. Ensure non-discrimination on the basis of caste, creed, gender, religion, disability, or socio-economic background.
3. Address issues related to marginalized and underprivileged groups.
4. Create awareness about constitutional rights and government welfare schemes.
5. Provide guidance and counselling support to disadvantaged students.
6. Monitor implementation of reservation policies and scholarships as per government norms.

3. Composition of the Equal Opportunity Cell

The Equal Opportunity Cell shall consist of:

Sl. No.	Name	Designation
1	Mr R V Sai Krishna	Chairman
2	Mr T Bala Obulesu	Convener
3	Smt. M Lakshmi Devi	Faculty Member
4	Dr G Rama Sudha	Faculty Member
5	G Madhu	SC/ST Representative
6	B Raghuram	OBC Representative
7	K. Arunjith	PWD Representative
8	G. Greeshma, II BCA	Student Representative
9	M. Padmanabayya	Special Invitee

The tenure of members shall be **two academic years**.

4. Functions and Responsibilities

The Cell shall:

1. Ensure effective implementation of policies relating to reservation and equal opportunity.
2. Address grievances related to discrimination or denial of equal opportunity.
3. Facilitate scholarships, fellowships, and financial assistance schemes.
4. Conduct awareness programs, seminars, and workshops on equality and social justice.
5. Maintain records of complaints and action taken.
6. Submit periodic reports to the principal.

5. Procedure for Handling Complaints

1. Complaints may be submitted in writing or via official email.
2. The Cell shall acknowledge the complaint within three working days.
3. A fair inquiry shall be conducted after giving an opportunity to all concerned parties.
4. Recommendations shall be submitted to the principal within 15 working days.
5. Confidentiality shall be strictly maintained.

6. Meetings

- The Equal Opportunity Cell shall meet at least once in a semester.
- Emergency meetings may be convened by the Chairperson if necessary.
- The quorum shall consist of at least three members.

7. Powers

The Cell shall have the authority to:

- Seek relevant documents and records.
- Recommend corrective or disciplinary measures to the principal.
- Suggest institutional reforms to promote equality and inclusiveness.

8. Implementation

This Constitution shall come into force with immediate effect upon approval by the principal and shall remain valid until amended as per AICTE guidelines.



Chairman

A handwritten signature in green ink, consisting of a stylized 'R' followed by a cursive flourish.

Principal

**Sri Rachapudy Nagabhushanam
Degree & P.G. College (Autonomous)
Badvel, 516227, YSR (Dist), A.P.**



Ref. No.: SRNBDC/EOC/2025-26/003

Date: 11-07-2025

CIRCULAR

All the members of the Equal Opportunity Cell of Sri Rachapudy Nagabhusanam Degree & PG College, Badvel are hereby informed that a meeting of the Equal Opportunity Cell is scheduled to be conducted as per the details given below:

Date: 17-07-2025

Time: 10:30 am

Venue: Seminar Hall-1

Agenda:

1. Review of activities undertaken by the Equal Opportunity Cell.
2. Discussion on issues related to equal access and inclusiveness.
3. Review of grievances received, if any.
4. Planning awareness programs and support services for students belonging to SC/ST/OBC/Minorities/Women/Persons with Disabilities.
5. Any other matter with the permission of the Chair.

All the committee members are requested to attend the meeting without fail and come prepared with relevant reports and suggestions for effective implementation of the Cell's objectives.



Principal

**Sri Rachapudy Nagabhusanam
Degree & P.G. College (Autonomous)
Badvel, 516227, YSR (Dist), A.P**

Copy to:

- All EOC Members
- Office File
- Notice Board / Website



MINUTES OF THE MEETING

Equal Opportunity Cell

Date: 17-07-2025

Members Present:

S. No.	Name	Designation	Signature
1	Mr R V Sai Krishna	Chairman	
2	Mr T Bala Obulesu	Convener	
3	Smt. M Lakshmi Devi	Member	M. Lakshmi Devi
4	Dr G Rama Sudha	Member	
5	G Madhu	SC/ST Representative	G. madhu
6	B Raghuram	OBC Representative	B Raghuram
7	K. Arunjith	PWD Representative	A. Arunjith
8	G. Greeshma, II BCA	Student Representative	G. Greeshma

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5. Any other matter with the permission of the Chair.

Proceedings:

The meeting of the Equal Opportunity Cell was conducted as per the circular issued by the principal. The Chairperson welcomed all members and explained the objectives of the meeting.

1. Review of Activities:

The Cell reviewed the initiatives undertaken during the current academic period, including awareness drives and dissemination of information regarding scholarships and welfare schemes.

2. Discussion on Equal Access & Inclusiveness:

Members discussed measures to ensure equal opportunities in academics, co-curricular activities, and institutional facilities. The need for creating an inclusive campus environment free from discrimination was emphasized.

3. Review of Grievances:

The Cell reviewed grievances, if any, received from students. It was noted that all complaints would be addressed promptly with strict confidentiality.

4. Planning of Awareness Programs:

It was resolved to conduct orientation programs, workshops, and counseling sessions to create awareness about equal opportunity policies, government schemes, and support systems available to students from marginalized groups.

5. Other Matters: No additional matters were brought for discussion.

Resolutions Passed:

- Awareness programs shall be conducted once every semester.
- Proper documentation of grievances and action taken shall be maintained.
- Scholarship and welfare scheme information shall be displayed on notice boards and the college website.
- Periodic review meetings shall be conducted to monitor progress.

The meeting concluded with a vote of thanks by the Convener.


Coordinator


Chairman